



1. Go to [NIPR.com](http://NIPR.com)
2. Click on **Licensing Center** at the top of the page
3. Please be sure to [Review State-Specific Requirements](#) prior to submitting your application

The screenshot shows the NIPR website interface. At the top, there is a navigation bar with 'LICENSING CENTER' highlighted. A dropdown menu is open, listing options: Overview, Apply for a License, Add a Line of Authority, Renew a License, Change Contact Info, Attachments Warehouse, About Licensure, and Review State-Specific Requirements. Below the menu, a red-bordered notice titled 'Kentucky-Tornado Assistance' is displayed, explaining that for emergency, unlicensed adjusters in Kentucky, the state does not issue a license. The notice includes a link to the Kentucky Department of Insurance website. Below the notice, there are two main content areas: 'Licensing Center' and 'Products & Services'. The 'Licensing Center' section includes links for State Requirements and Contact Information, Apply for a New License, Review Continuing Education (CE) Requirements, and Renew an Existing License. The 'Products & Services' section includes links for Producer Database (PDB), Download NIPR's Free Mobile App, NIPR Gateway, and Resellers. A 'Start Chat' button is visible in the bottom right corner.

## State Requirements

Are you eligible to apply for a license or renew a license? Knowing your state requirements for insurance licensing is an important step before applying for a license. Select the state and license type to read the requirements to determine your eligibility.

License Renewal

What are you interested in?

**First Time License / New License / Reinstatement / Add Line of Authority:** A first-time applicant is an applicant for an insurance license that has never held a license before in the state and must meet that state's license requirements. Note: Several states also require those who failed to renew within the renewal period to submit a new license application.

**License Renewal:** Renewal – Continuation of the license or appointment beyond the original date of expiration. Renewals vary from annually to every four years and most resident individual renewals have a continuing education requirement that must be met prior to the state accepting the license renewal request.

**Change Contact Information:** Actively licensed **individuals** may use the contact change request tool to submit requests to update physical address(es), email address(es), and phone numbers. **Business entities** must notify states of changes to demographic data directly. Select the state name on the [State Contacts & FAQ Finder](#) to view state contact information and responses to frequently asked questions related to entity changes.

North Carolina

Select the state of the license

**Resident:** A resident holds a residence or primary place of business in a specific state.

**Non Resident:** A non-resident is licensed as a resident in a specific state and seeking licensure in another state.

I am a Resident

Are you a resident or non-resident of the selected state?

Producer / Other

Are you an Insurance Producer or Insurance Adjuster?

**Producer** An insurance producer is a general term applied to anyone who engages in the sale of insurance products. Producers must be licensed by the state in which they wish to sell insurance. Insurance Producer – A person required to be licensed under the laws of this state to sell, solicit or negotiate insurance.

**Other** includes all other license types offered by the state via NIPR. Including but not limited to Advisers, Surplus Lines Brokers, TPA's, Title Agents, Appraisers, Motor Club Representatives, Portable Electronics, etc.

**Adjuster** An insurance adjuster, or claims adjuster, is a person who investigates claims to determine how much (or if) your insurer should pay for damage or loss.

Individual

Identify Licensee

**Individual:** An individual that holds or is attempting to apply for a license.

**Business Entity:** An entity is an agency, organization, partnership, or LLC that holds or is attempting to apply for a license.

Submit

After reviewing the requirements, click the [Apply Now](#) button when ready to apply.

The screenshot shows the NIPR website's 'State Requirements' page. The breadcrumb trail is 'Home > Licensing Center > State Requirements'. The main heading is 'State Requirements' with a sub-heading 'North Carolina / Resident Renewal / Individual'. Below this are two buttons: 'Search Again' and 'Apply Now'. A red arrow points from a callout box labeled 'Apply Now' to the 'Apply Now' button. Below the buttons are several expandable sections: '+ Fees', '+ Lines of Authority', '+ Rules and Requirements', '+ Renewal Periods', and '+ Continuing Education'. At the bottom, there is a 'Contact Information' section with mailing address, phone, fax, and email details, and a 'Special Instructions' section with links for 'Print License' and 'Initial & Renewal Insurance License Documentation Submission'. A 'Go to State Website' button is also present.

Select as an **Individual** entity if you are applying for renewal

The screenshot shows the 'Identify Licensee' step in the NIPR application process. The breadcrumb trail is 'My NIPR'. There are two warning messages: one about Vermont's expiration date and another about Massachusetts transitioning to State Based Systems (SBS). Below the warnings is the 'Identify Licensee' section with two options: 'Individual' (with a person icon and the text 'Sign in as an individual') and 'Business Entity' (with a building icon and the text 'Sign in as a business entity'). A red arrow points from a callout box labeled 'Individual Entity' to the 'Individual' option. At the bottom, there is a footer with NIPR contact information and a navigation menu with links for 'Licensing Center', 'Products & Services', 'About NIPR', 'Help', 'Get the Free Mobile App', 'News & Events', 'NIPR Jobs', and 'Contact Us'. A 'Start Chat' button is in the bottom right corner.

You will be asked for **TWO** levels of identifying information:

- **License Number**
- **National Producer Number (NPN)**
- **Your SSN**
- **Last Name**

You will also need to provide your **Date of Birth**

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NIPR NATIONAL INSURANCE PRODUCER REGISTRY LICENSING CENTER PRODUCTS & SERVICES ABOUT NIPR HELP

My NIPR Guest User

**Identify Licensee**

Individual

Search Type

- License Number
- National Producer Number (NPN)
- Social Security Number (SSN)

Select one identifier above

Last Name Taylor

SSN 123-45-6789

I accept the NIPR Use Agreement

Back Next

NIPR NATIONAL INSURANCE PRODUCER REGISTRY

1100 Walnut Street, Suite 1500  
Kansas City, MO 64106

Need Assistance? Call (855) 674-6477

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My NIPR Guest User

**Date of Birth:**  
**MM/DD/YYYY**



**Authorization**

Please verify your identity by providing your date of birth

Date of Birth 11/27/1959

Back Next

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Start Chat

Once 'logged in', press **START** to begin the application process

The screenshot shows the NIPR National Insurance Producer Registry website. At the top right, there are links for 'CONTACT US' and 'GET THE MOBILE APP', along with social media icons for Facebook and Twitter. The main navigation bar includes 'LICENSING CENTER', 'PRODUCTS & SERVICES', 'ABOUT NIPR', and 'HELP'. Below this is a 'My NIPR' section with a 'Guest User' dropdown. The 'User Menu' is displayed for 'TAYLOR, GARY H'. It contains a 'Start' button with a pencil icon, 'Resume' (No incomplete applications available), 'Order History' (Review order statuses and receipts), and 'Change Licensee' (Identify another licensee to work with). A 'Message Center' is also visible, containing information about the NIPR mobile app and announcements regarding licensing data reports and CCR updates. A 'Start Chat' button is located in the bottom right corner.

Start



Producer Licensing



Renewal



Resident



The screenshot shows the 'Select Product' form for 'TAYLOR, GARY H'. It has three sections: 'Product Type' with options 'Producer Licensing' (selected), 'Adjuster Licensing', 'Other Licensing', 'Contact Change Request (Change Address, Phone, or Email)', and 'PDB Detail Report'; 'Application Type' with options 'Initial', 'Renewal' (selected), and 'Add Line Of Authority'; and 'Residency Type' with options 'Resident' (selected), 'Non-Resident', and 'Non-Resident (No Home State)'. At the bottom, there are 'Back' and 'Next' buttons. A 'Start Chat' button is in the bottom right corner.

If you have any problems, please reach out to NIPR via:

Email: [customerservice@nipr.com](mailto:customerservice@nipr.com)

OR

Call: 855.674.6477