

**North Carolina Department of Insurance  
Financial Analysis & Receivership Division  
Financial Analysis Section  
1203 Mail Service Center  
Raleigh, North Carolina 27699-1203**

RE: Annual Filing Requirements for Reinsurance Intermediaries in North Carolina

Reinsurance intermediaries, both licensed or exempt pursuant to North Carolina General Statute Chapter 58, Article 9, are annually required to submit to this Department the following information by December 1st:

**Licensed Reinsurance Intermediaries**

Every reinsurance intermediary that is licensed in North Carolina must submit a completed "Reinsurance Intermediary Annual Renewal Application."

The form identified above is available on the Department's website at the following location: <https://www.ncdoi.gov/documents/financial-analysis/reinsurance-intermediary-renewal-application>.

**Exempt Reinsurance Intermediaries**

Every reinsurance intermediary that is exempt from licensing in North Carolina must submit a completed "Exempt Reinsurance Intermediary Annual Contact Information Form."

The form identified above is available on the Department's website at the following location: <https://www.ncdoi.gov/documents/financial-analysis/reinsurance-intermediary-exemption-update-form>.

All forms and attachments should be directed to:

North Carolina Department of Insurance  
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Questions concerning the filing requirements should be directed to [financialanalysis submissions@ncdoi.gov](mailto:financialanalysis submissions@ncdoi.gov).