



## ShareFile Contact Form

Company Name: Enter Company Name

Mailing Address: Enter Mailing Address

FEIN: Enter FEIN

Please provide contact information for ShareFile account set-up below. Note that the email address will be associated with the ShareFile account.

Contact Name: Enter Contact Name

Email Address: Enter Email Address

Telephone Number: Enter Telephone Number

Title: Enter Title

Email the completed ShareFile Contact Form and direct any questions regarding a ShareFile account to Avonya Matthews, [Avonya.Matthews@ncdoi.gov](mailto:Avonya.Matthews@ncdoi.gov). Upon receipt of the contact form, the Department will set-up a ShareFile account and send your company a link to activate the account, which must be activated within 5 days.